

August 1, 2023

Administrative Reorganization Information and Resource List

While we are still working out the details and analyzing the budgetary impact of administrative reorganization and MPP reductions, we estimate a total budget reduction related to eliminated MPP positions, including those in the School of Extended and International Education (SEIE), of approximately \$2.5 million for the 2023-2024 fiscal year. This summer, elimination of positions has occurred in the Center for Community Engagement, the Office of Research and Sponsored Programs, Information Technology and SEIE. Below is information regarding those administrative reorganizations and a resource list with contacts for the services provided in those units. All efforts are being made to reduce the impact of the reorganization on people served.

Information Technology

The Information Security Office will be managed by Evan Ferguson, Chief Technology Officer, who will also serve as the campus Information Security Officer (ISO). Evan will provide leadership to campus students, faculty, staff, and administrators, in protecting the confidentiality, integrity, and availability of sensitive information, critical systems, and other important information assets.

The Web Office will be overseen by Jaime Russell, Senior Director of Enterprise Applications, with Ian Carlson assuming an expanded scope of responsibilities as the Lead Web Developer to provide assistance to Sonoma State faculty, staff, students, and authorized sponsored account holders in use of supported campus web servers. The Web Office maintains much of the IT website, and with Strategic Communications, shares responsibility for maintaining the University's home page and top-level pages as well as the university's branding and identity standards.

All information security services will continue to be fully supported including:

- Ensuring campus compliance with information security policies and standards that apply to Sonoma State University.
- Providing support in the case of an information security incident, compromise, or data breach.

Similarly, all web services will continue to be fully supported including:

- Web development and production services and assistance to SSU's divisions, schools and departments.
- Technical implementation and maintenance of the University's website publishing platform, Drupal, as well as design templates on www.sonoma.edu.
- Partnering with Strategic Communications and the University Web Team to develop and maintain web standards.

Below is a list of contacts for any further questions related to services/support provided by these unit(s) and please do not hesitate to contact.

- For information security, contact Evan Ferguson, Chief Technology Officer (evan.ferguson@sonoma.edu).
- For web services, contact Jaime Russell, Senior Director of Enterprise Applications (jaimerussell@sonoma.edu).

Center for Community Engagement

The Center for Community Engagement (CCE) will be led by Loriann Negri, current Director of LARC as part of an expanded portfolio. The Center for Community Engagement advances community based programs on the Sonoma State University campus and supports faculty in developing community based teaching that integrates academic theory with community service and scholarship that is inclusive of community partners and students to address local challenges and needs.

All CCE services will continue to be fully supported:

- CCE staff will report to Loriann Negri
- Faculty service-learning professional development will continue to be supported by three CO-funded faculty fellows. Dr. Missy Garvin, lead Faculty Fellow, will be elevated to the role of Faculty Director for Service Learning, reporting to Dr. Stacey Bosick
- Risk management processes for internships will continue to be supported by CCE staff, overseen by Loriann Negri
- Loriann Negri and CCE staff will support community partnerships for student internships and service-learning opportunities.
- CCE outreach and support to local schools will be merged with similar outreach in LARC and will continue under the leadership of Loriann Negri.

Below is a list of contacts for questions related to the CCE services:

- For faculty service learning support, contact Dr. Missy Garvin or AVP Stacey Bosick (missy.garvin@sonoma.edu or bosick@sonoma.edu)
- For risk management processes for internships, contact Caroline Bañuelos or Loriann Negri (caroline.banuelos@sonoma.edu or loriann.negri@sonoma.edu)
- For outreach and support to community partners, contact Caroline Bañuelos or Loriann Negri (caroline.banuelos@sonoma.edu or loriann.negri@sonoma.edu)
- For outreach and support to local schools, contact Loriann Negri (loriann.negri@sonoma.edu)

For any other general questions related to the CCE, please contact Loriann Negri or Stacey Bosick (loriann.negri@sonoma.edu or bosick@sonoma.edu).

Office of Research and Sponsored Programs

The Office of Research and Sponsored Programs (ORSP) will continue to function under the leadership of the current pre-award director, Gabby Utarid, who will serve as Senior Director of Research and Sponsored Programs. Gabby will report to Dr. Simone Aloisio, who will assume the role of Chief Research Officer. ORSP supports faculty, students, and staff engaged in externally and internally funded research, scholarship, and creative activities (RSCA). ORSP provides comprehensive pre- and post-award assistance covering the entire lifecycle of an award and is responsible for Sonoma State University's institutional research compliance.

Claudia Luke, Director of the Center for Environmental Inquiry, will report to Provost Karen Moranski, and we will re-evaluate the reporting structure for the CEI after other divisional reorganizations are finalized in December 2023.

All ORSP services will continue to be fully supported:

- ORSP staff will report to Gabby Utarid
- Support for faculty related to grants and contracts will continue to be supported by Gabby Utarid
- Post award processes will continue to be supported by Nicole Ream

Below is a list of contacts for questions related to ORSP services:

- For pre-award support, contact Gabby Utarid (gabrielle.utarid@sonoma.edu)
- For post-award support, contact Nicole Hannah (nicole.ream@sonoma.edu)
- For research compliance questions, contact Arcelia Sandoval (arcelia.sandoval@sonoma.edu)
- For student research support, contact Stacey Pelton (stacey.pelton@sonoma.edu)
- For the McNair Program, contact Dr. Daniel Malpica (daniel.malpica@sonoma.edu)
- For the Center for Environmental Inquiry, contact Dr. Claudia Luke (claudia.luke@sonoma.edu)

For general questions related to ORSP services, contact Gabby Utarid (gabrielle.utarid@sonoma.edu) or Dr. Simone Aloisio (simone.aloisio@sonoma.edu)

School of Extended and International Education

The School of Extended and International Education (SEIE) will physically relocate from SOMO Village to Stevenson Hall. As of July 1, Dr. Karen Schneider is Interim Executive Director of SEIE and reports to Provost Karen Moranski. She will oversee budget and supervision of staff, and support, in collaboration with faculty, the continuance and development of academic and non-academic programs. SEIE offers academic credit and degree programs to meet student needs and professional and continuing education courses and credentials to serve community needs. SEIE also houses the Osher Lifelong Learning Institute, a variety of international

programs and services including study abroad and language programs, and winter intersession coursework. We do anticipate further structural shifts and reporting lines in international programs.

All SEIE services will continue to be fully supported:

- Karen Schneider will support academic program needs
- Budget and contractual issues will be supported by Karen Schneider and Mike Ogg in Academic Resources
- Winter Intersession for 2024 will be served by SEIE
- OLLI will continue to serve community needs

Below is a list of contacts for questions related to SEIE:

- For International Programs and noncredit programs, please contact John Green (greenj@sonoma.edu)
- For Visa or SEVIS-related questions, please contact Katie O'Brien (katie.obrien@sonoma.edu)
- For Osher Lifelong Learning, please contact Grace Burroughs (burrougg@sonoma.edu)
- For SEIE degree program questions, please contact Karen Schneider (schneidk@sonoma.edu)

For any other general questions related to SEIE, please contact Karen Schneider (schneidk@sonoma.edu).